



INTERPLASTIC CORPORATION'S THERMOSET RESINS DIVISION is the leading manufacturer of unsaturated polyester, vinyl ester and specialty resins, gel coats, and colorants under the CoREZYN® and Silmar® brand names for the composites, cast polymer, and solid surface industries. As a pioneer of cutting edge technology, we grow to meet the needs of the composites industry. In addition, all of our manufacturing facilities and research and development laboratories are ISO 9001:2000 certified.

We are seeking a motivated **ASSISTANT CREDIT MANAGER** at our **Lino Lakes, Minnesota** facility. This position will provide assigned Divisions with maximum protection in matters of credit sales to keep sales departments informed of customer's creditability. This position will be responsible for setting proper credit limits and to make recommendations for higher amounts in order to minimize credit risks without impairing sales possibilities for acceptance of customer's orders. This position will also follow up on collections.

Major Areas of Accountability:

- Review and analyze customer's financial statements. Review credit reports, contact banks and other suppliers to establish credit limits.
- Approve or decline credit payment terms up to \$50,000. For this purpose, controls account credit exposures and payment performance of customers.
- Contacts distributors by letter, telephone and personal visits to collect past due items, clarify disputed items or obtain information needed for additional credit limit.
- Must be familiar with interpretations of legal of Anti-Trust laws, Fair Credit Reporting Act, Truth in Lending and Uniform Commercial Code.
- Formulates and administers new credit policies and procedures and ensures that these are followed.
- Coordinates credit and sales activities which involve negotiating of payment terms and large contracts, appointment of new accounts, overdue accounts, and bankruptcy/liquidation cases.
- Updating of current customers credit files on a regular basis
- Prepare weekly, monthly and quarterly accounts receivable reports for upper management
- Post and process credit card payments
- Post cash deposits (back up position to credit clerk)
- Process credit / debits for both computer operating systems
- Review and resolve daily, customer deductions by preparing a daily report as to what is being done to resolve deductions.
- Perform other duties as assigned and requested by the Vice President of Operations.

The Ideal Candidate Will Have:

- 4 year Degree
- Strong management skills
- Previous management experience in the credit arena.
- Excellent written and communication skills
- Computer literacy, proficient in Excel (pivot tables, graphing & macros), PowerPoint & Word
- Excellent organization, motivation, leadership, and interpersonal skills, must work closely with sales force. Must have a friendly and "can do" attitude towards customers and sales force.
- Ability to lead, coach and mentor staff
- Strong computer/data entry skills
- Familiar with a variety of concepts, practices and procedures when focusing on the customer service area.
- Ability to rely on experience and judgment to plan and accomplish goals

Comprehensive Benefits Package which includes:

- Competitive Salary
- Medical Benefit Plan Options
- Dental Plan
- Vision Plan
- Life Insurance Plan
- Short Term Disability Plan
- Long Term Disability Plan
- Flexible Benefits Plan
- 401K Plan that includes matching as well as profit sharing

If you are results oriented, please email or fax cover letter, resume, and salary requirements to:

Interplastic Corporation
Attn: Hiring Manager
1225 Willow Lake Blvd.
St. Paul, MN 55110
Fax: 651-481-9170
Email: jobs@interplastic.com